



Credit Transfer Form

Note: Applicants for Credit Transfer must complete the Credit Transfer / national recognition application form, attach an original (or certified copy) of an Award or Statement of Attainment and submit the application to the office. See Credit Transfer & RPL Policy and Procedure. You need to show an original/ certified copy of your certificates/transcripts to gain a Credit Transfer.

Course:
First Name: Last Name:
Ph (Home): Ph (Work): Mobile:
Date of Birth: Email: Gender: Male [] Female []

Please detail the Units you wish to apply for a Credit Transfer (please photocopy this application if you need more space to record units)

Unit Code	Unit Name	RTO No. and Name	Date Achieved	Granted (for office use only)
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>
				<input type="checkbox"/>



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				<input type="checkbox"/>
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Student signatures.....Date.....

Credit Transfer has been granted on the units as ticked above (*Provide reasons for units un-ticked and communicate to student*)

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Training Manager SignatureDate.....